

1. SUMMARY OF MAJOR ACCOMPLISHMENTS

2007-2008 MAJOR ACCOMPLISHMENTS OF THE APA REGIONAL AND INTERGOVERNMENTAL PLANNING DIVISION

We Have Had Continued Solid Membership Growth: Between the end of the third quarter of 2005 and the end of the third quarter of 2007, figures from Chicago APA distributed at the 2007 Fall Leadership Conference in Washington, DC show that our Division grew in this two-year period from 134 to 174 members, an increase of 30 percent, making it only one of two Divisions that was growing. Further, for the December 12, 2007 APA call for 2007/08 performance reports, FY 2007 fourth quarter figures from Chicago APA indicate our membership had further grown to 185 members, a growth of seven percent in three months time. It is our anticipation that by the end of the second quarter of 2008, we will be at a level of about 190 members, a yearly growth rate of 10-11 per cent.

We Carried Out the Fourth Mid-Atlantic Regional Planning Roundtable in Fredericksburg, Virginia: On November 9, 2007 the Division sponsored the Fourth Mid-Atlantic Regional Planning Roundtable. It dealt with interregional planning issues from central Virginia up through southern New Jersey. Some 55-60 people from throughout the Mid-Atlantic Region participated. The keynote speaker was former Maryland Smart Growth Governor Paris Glendening; 12 other speakers made presentations. This was a free conference to participants. Costs were picked up by the Division, six APA Chapters, and three other sources. Some 18 of the participants have requested AICP Certification Maintenance credits and we will be submitting the necessary papers by February 9, 2008. For this project, we also submitted an application for a Division Council award on December 14, 2007, a copy of which is attached as Appendix 1A. And, on January 24, 2008 we were formally notified we had won the APA Division Council award for Education Excellence for this project.

The Division is Very Actively Involved in the Development of an APA Climate Change Policy Guide, And for Transportation Policy Per the Reauthorization of the Federal Surface Transportation Act: Two members of the Division have leadership roles in the development of the Climate Change Policy Guide which is presently scheduled for review and possible approval at the Las Vegas Delegate Assembly. Bob Leiter and Karen Walz are on the Steering Committee for the development of this Guide. Also for the development of this Guide, Bob Leiter chairs the Transportation Working Group and Karen Walz co-chairs the Land Use Working Group. Three members of the Division, Bob Leiter, Lee Schoenecker, and Stephen Tocknell, are also on the Steering Committee developing APA policy for the reauthorization of the federal Surface Transportation Act. Mr. Tocknell is also a member of the APA Legislative and Policy Committee.

We Worked Closely with the National Association of Regional Councils (NARC) On the Development of Higher Education Courses in Regional Planning: NARC has developed a working group to develop a course on regional planning that might be applied throughout higher education planning curricula across the country. Three members of the Division and also members of NARC—Tim Brennen, Jim Hassinger, and Ron Thomas--- have been active on this working group for a couple of years. Patricia Atkins, our Division's Vice Chair for National Planning, and Lee Schoenecker, the Division Chair, have also been quite active over the last year. One of the Division's direct and significant contributions at the request of NARC was securing, legally and organizationally, a digital copy of *The Regionalist*, a NARC quarterly journal on regional planning produced and edited by Patricia Atkins in the period, 1996-2000. Copies of this journal will become an important part of this regional planning course.

We Had a Major Improvement in the Division Newsletter: Over the course of the last year we have had a change in newsletter editors, the new editor being Ron Thomas, former Executive Director of the Northeastern Illinois Planning Commission. For his first newsletter, we received quite a few unsolicited compliments, the first edition having lead articles on the California Regional Blueprint Program and the newsletter had innovative graphics with color.

2. ANNUAL WORK PROGRAM

2008-2009 WORK PROGRAM (FEBRUARY 1, 2008 THROUGH JANUARY 31, 2009)

Develop an APA Best Practices Guide in Draft Form by January 31, 2009: Between now and the time of the APA Conference in Las Vegas in late April of 2008, our division hopes to determine the degree to which a Regional Planning Best Practices Guide might be useful; and also the degree to which it might be funded from various different sources. Assuming it would be a useful product, we can do it one of two or three ways. First, if money is available and at full-funding, we believe that it would cost in the neighborhood of \$250,000, based on preliminary estimates. Under this full-funding scenario a contractor (s) would probably be hired. Second, if money is not forthcoming, then we would attempt to develop such document with our own Division person resources. And there is still a third option available. That is, a reasonable amount of money might become available, but it would not be enough to hire a full-time contractor. Under this alternative the development of such a document would probably be a joint endeavor of a part-time contractor and perhaps others in the Division.

Attached as Appendix 2A, is a copy of "Initial Proposal for an APA Planning Advisory Service Report or Similar APA Document on Regional Planning and the Design of Regions." It is a work in progress and over the next two months we probably add another half dozen case studies. This document is our proposal to gain monies for the development of a full best practices document on regional planning.

Costs: \$250. (These costs most certainly would not and could not cover those of developing a best practices guide. Rather, they would cover the costs of program development---the development of a solid proposal and seeking money to undertake this effort.)

Fully Participate, Either Directly or Indirectly, in the Development of APA Policy for Climate Change Due to Be Voted Upon at the Las Vegas Delegate Assembly, and also Participate in the Development of APA Policy Per the Reauthorization of the Federal Surface Transportation Act in 2009: Over the next several months we will stay highly active in the development of the Climate Change Policy Guide and should this Guide be approved in Las Vegas, we will then fully engage in pertinent implementation activities. We will continue to be active in the development of APA policy per the reauthorization of the federal Surface Transportation Act in 2009. We will do this through the involvement of those Division members previously identified in the Summary of Major Accomplishments of this report. As pertinent, we will send out draft copies of these documents to our entire membership for their review.

Costs: \$100 (This is mainly for reproduction and mailing.)

Carry out TheFifth Mid-Atlantic Regional Planning Roundtable in Philadelphia in November of 2008. Fully Explore and/or Develop Other Interregional Planning Roundtables Elsewhere in the Country: We have previously described the Fourth Mid-Atlantic Regional Planning Roundtable held in Fredericksburg, Virginia on November 9, 2007. We also indicated that the Fifth Mid-Atlantic Regional Planning Roundtable would be held in Philadelphia on November 7 of 2008. And that will be an important part of next year's work program. We will budget \$300 dollars in Division dollars for this round table with another contingent \$200 for possible cost overruns.

In addition, we will fully explore and possibly develop two, conceivably even three other Regional Planning Roundtables. First and most likely, under the leadership of Bob Leiter, one of our officers, and through his strong involvement with the California Regional Blue Print program, we will develop a regional planning round table in that State. Second, after receiving initial inquiries from Dan Reuter, the immediate past President of the Georgia APA, we have recently provided him with copies of materials we used for the Fourth Mid-Atlantic Regional Planning Roundtable in Fredericksburg, Virginia on November 9, 2007. We have had preliminary discussions with Mr. Reuter as to the geography and

subject matter of such a possible South Atlantic Regional Planning Roundtable. Finally, in December of 2007, the Metropolitan Washington Council of Governments embarked upon a 12-18 month effort designed to initially identify planning issues in the Greater Washington area and the geographically beyond area over the next 40-50 years. This endeavor is called, "Greater Washington 2050." In initial discussions with staff of the Metropolitan Washington Council of Governments, the possibility of a version of a Mid-Atlantic Regional Planning Roundtable as geared to the Baltimore-Washington-Richmond conurbation has recently been discussed. Such an endeavor could be tied into the Fifth Mid-Atlantic Regional Planning Roundtable scheduled for November 7, 2008 in Philadelphia, or it could be a separate effort. It could take place in 2008-2009, or it could take place in 2009-2010.

Costs: Up to \$500 for the Fifth Mid-Atlantic Regional Planning Roundtable in Philadelphia on November 7, 2008. And this is the amount we will be put in our budget. In addition, however, if some of the other possible roundtables mentioned above come about this year, we may end up spending a possible additional \$500 to \$1,000. If the latter does become the case, the membership will be fully notified.

Develop Two or Three Prototype State APA Chapter Regional and Intergovernmental Planning Sections in Two or Three States. As sort of an outgrowth of the Interregional Regional Planning Roundtables identified immediately above we will endeavor to see if we can development a Regional Planning and Intergovernmental Affairs Section in one to three State APA Chapters. We have had initial discussions with the New Jersey APA Chapter President, especially relevant to the upcoming Fifth Mid-Atlantic Regional Roundtable. We will also approach the Pennsylvania Chapter in this regard. And if the California Regional Planning Roundtable develops, we may also attempt to form a State Chapter Regional Planning and Intergovernmental Section in California.

Costs: \$ 250-500: This might include small incentive payments to a Chapter to make it happen. But more like likely it would include administrative and travel costs for a Division member to attend such a session.

Maintain and Enhance Working Relationships With the Association of Metropolitan Planning Organizations (AMPO), the National Association of Development Organizations (NADO), and the National Association of Regional Councils, Both in General and With Regard to Specific Functions: At the national level these organizations are our allies outside of the APA. To varying degree we have worked with them in the past and we will continue with them in the future. One very specific continuing effort over the next year will be to work with NARC on the development of their graduate course in regional planning that would be distributed to various universities. This particular work in 2007-2008 was featured in our Summary of Major Accomplishment of this report. In addition, depending upon the direction of our Best Regional Planning Guide as discussed earlier in the work program, much of our work with AMPO, NARC, and NADO will be centered on this latter item.

Costs: None

Fully Explore the Possibility of Co-Sponsoring a 2009, 50th Anniversary of the former Advisory Commission on Intergovernmental Relations (ACIR): The ACIR went out of business in the mid-1990's. During the peak of its productivity in the 1970's and part of the 1980's, no other organization in the Country did a better job of policy research in the intergovernmental relations arena than the ACIR. And much of this work looked at the intergovernmental consequences of various federal financial planning assistance programs to state and local governments and federal grant-in-aid planning requirements impacting state and local governments. This effort will be a joint effort with such organizations as the American Society for Public Administration, the American Political Science Association, perhaps the National Academy of Public Administration, and other possible institutions. The thrust of this year's effort will be to determine if such an anniversary recognition would be productive and capable of being carried out. And if such an anniversary were carried out, one of its thrusts would be to identify ways in which such intergovernmental policy research, including that dealing with planning programs, might be revived and go forward in the 21st Century. Within our Division, this effort will be lead by Dr. Patricia Adkins, our Vice-Chair for National Planning.

Costs: \$ 100.

Continue Teleconference Communications Between the Division Within the Executive Committee, and Initiate Telecommunications Among Various Participants in the Development of an APA Best Practices Regional Planning Guide: Over the course of the last year, we have had eight, hour-long teleconferences involving the Executive Committee and selected others. We intend to continue this pattern in the new year. In addition, if we decide to fully “go-ahead” on the development of a Regional Planning Best Practices Guide, it is anticipated that we will more fully use the teleconference mechanism for this effort.

Costs: \$500

Increase Our Membership to 210 by April of 2009: With sustained efforts we anticipate we will be able to grow by 20 members or about 10 percent within a year’ period of time. For the 2007-2008 year we had hoped to grow to 200 by April of 2008. However, it now looks like we will grow over the 2007-2008 period by about 20 people to about 190 members. Thus, a further jump of 20 members in the 2008-2009 period to around 210 members seems reasonable.

Participate in Two Division Council Meetings Per Year as Required by APA:

Costs : \$1,000 (The money is for travel and lodging.)

Conduct Annual Program and Business Meeting and Reception As Required by APA at the National APA Conference:

Costs: \$1,000 (The money is for food and drink at the meeting and the reception.)

Conduct the Allotted Two By-Right Panels at the National APA Conference: We have successfully been doing so for many years. The 2008 panels in Las Vegas will include a panel on “Regional Blueprint Planning in California” and a panel on the Puget Sound Regional Council “Envision 2040” for the Puget Sound area.

Costs: None

Develop Two Newsletters: We have been able to do so in the past and we will continue to do so in the future. Over the course of the last year we changed newsletter editors. We had a very good one in the past; we now have a newsletter editor who is every bit as good as our past editor. The big improvement in the last year has been the conversion to color. We will also fully convert to the APA’s new Branding scheme.

Costs: \$250 (This cost will also be done in combination with the web site updating, including a conversion to the new APA Branding system. This is the same cost as in upgrading our web site immediately below)

Upgrade Our Division’s Web Site: Two improvements will be undertaken, one will be technical, the other will be substantive. Technically, we will redesign our web site, and in the process we will also use the new APA Branding scheme. Substantively, as our Best Practices Regional Planning guide emerges, we will develop modules to our web site for this effort.

Costs: Up to \$250 as an overall effort to improve our newsletters, web site, and other features of our communication outreach effort. (This is the same cost as in upgrading our newsletter immediately above.)

Carry Forward Solid Financial and Budgeting Controls as Done in the Past: We have been doing this over the last several years and will continue to do so in the future. The new addition in the coming year will be to develop a routine reporting on quarterly financing as required by APA’s new auditor.

Costs: None.

3. COMMUNICATIONS

3.1 Newsletters: We had a transition in newsletter editors this year. In the past we have been fortunate to have the services of Scott Taylor who did a yeoman job in producing two, sometimes three newsletters per year for each of the last five years. In mid-summer of 2007 Ron Thomas became the new newsletter editor. His first newsletter was in November of 2007. It featured two detailed articles on the California Regional Blue Print Program. The two detailed lead articles in this newsletter reflect the underlying philosophy of our Division newsletter. That is, we almost always attempt to have a lead article or two which advance the field or regional planning. By about the middle of March we anticipate seeing our next newsletter. We anticipate that the next lead article for the newsletter will be about the Atlanta Regional Commission, focusing on its pioneering Livable Communities Program.

3.2. Web site: Our Web site's functions/features include: documents (about a dozen items such as past work programs, performance reports, minutes, and the like); newsletters (all newsletters going back to late 2002); presentations (at present, 20 power point presentations from our two by-right national conference sessions going back to 2003); archives (a limited number of past conference presentations); links (about 20 links to various intergovernmental organizations and functions); contacts (the telephone numbers and e-mail of Division officers and several other very active Division members); and, Regional Community Development News (a back log by eight to nine months of this weekly newsletter put out by Division member Thomas Christoffel). Our home page, for example, is updated once every 6-12 months, other materials are added as they become available (perhaps once every three months), and the weekly addition of the Regional Community Development News occurs almost weekly on an automatic electronic basis.

In the near-future we intend to substantially modernize our web site. And this will be done in support of the APA's new Branding guidelines. Some of the more specific improvements will be to further develop the archives (perhaps we can archive most of the past weekly Region Community Development News, and we will explore the feasibility of archiving the entire proceedings of the Fourth Mid-Atlantic Region Planning Roundtable held in Fredericksburg, Virginia on November 9, 2007).

3.3. List Serve And Associated Programs: We do not have a list serve in a typical sense. However, we have two features that serve much the same function as a list serve, but without the electronic feed-back loop. **First**, over the course of the past year, we have sent out e-mail notices usually with substantive attachments. As an example, in late November of 2007 and with a repeat transmittal in early December, all members of the Division got an opportunity to electronically reply to a survey put together by the APA Steering Committee developing APA policy for the reauthorization of the federal Surface Transportation Act. Also, in response to a request from Chicago APA, we sent out a notice asking for participation in APA's updating of their documents on disaster planning, mitigation, and recovery.

Second, each week, every member of our 180-190 member Division gets a copy of the *Regional Community Development News* as put together as a "labor of love" by Tom Christoffel, a very active member of our Division. The distribution list for the newsletter is about 650 including our Division members. This weekly newsletter contains summaries of newspaper articles from around the world on regional planning and development activities. Using the 14-page January 16, 2008 issue of this newsletter as an example, some of the more important synopses include: the *Pittsburgh Post Gazette* on the need for regional entrepreneurial economic development, a *Dallas Morning News* article concerning the Dallas Mayor pushing for a regional smoking ordinance, articles from the *Roanoke Times* and *Newport News Daily Press* about new State of Virginia regional road building considerations, and a *Boston Globe* article on the New Hampshire Governor and other state elected officials pushing for a 10- state regional effort to cut green house gases.

3.4. Membership Survey: We did not conduct a general membership survey in the last two years. However, as previously mentioned, this year we did sent out a transportation survey on the upcoming reauthorization of the federal Surface Transportation Act.

4. CONFERENCE SESSIONS

4. A Conference Sessions At Philadelphia Conference:

“Three New Jersey Agencies Plan Regionally:” This panel looked at the substantial regional, multi-jurisdictional planning which is now going on in New Jersey: that for the Pinelands, the Highlands, and the New Jersey Meadowlands. As they were all about regional planning, particularly the tradeoffs between economic development and environmental/natural resource protection, they contributed to our Division’s understanding of how regional planning can work effectively in the nation’s most urbanized State.

“From Army Post to New Town:” This panel looked at the intergovernmental, inter-jurisdictional planning and organizational considerations in the possibility of creating a new Town government on suburban northwest Boston as an outgrowth of the closure of Devin Army Base. It reveals the difficulties of creating a new Town government as the former base was located in four New England Town governmental areas in the Boston Region.

4B. Fourth Mid-Atlantic Regional Planning Roundtable in Fredericksburg, Virginia: November 9, 2007:

As highlighted in Summary of our Major Accomplishments, this all-day conference in Fredericksburg, Virginia on November 9, 2007 focused on the various regional planning activities from north central Virginia northward to Greater Philadelphia including southern New Jersey. It featured 12 speakers with the keynote luncheon speaker being former Maryland Governor Parris Glendening.

4C. Division Representation at the 40th Conference of the Alabama Association of Governments: On October 24, Norman Whitaker, Division member and Executive Director of the Central Midlands Council of Governments, in Columbia, South Carolina, accepted an invitation to address a plenary session at this conference on behalf of the Division. Mr. Whitaker had recently written a lead article in our March, 2007 newsletter, “The South Carolina COG Network: Collaboration on State-wide Plans.” His presentation resulted in a discussion on the similarities and differences between the Alabama and South Carolina councils of governments and regional planning commissions.

5. ANNUAL PROGRAM AND BUSINESS MEETING

Substance of Meeting: The annual program and business meeting was held as a breakfast meeting, Monday, April 16, 2007 from 7:05 AM to 8:30 AM in Room 305 of the Philadelphia Marriot as part of the APA National Conference. There were 18 people were in attendance (since list below at end of substantive minutes). The meeting focused around the work program, all items voted upon by those in attendance. Four major items were discussed. The first item centered around the development of APA policy on regional and intergovernmental planning. Moving from a prior year’s focus on the development on an APA policy guide per se, it was decided to move towards the development of policy on the subject which could come in the form of APA policy on pertinent federal legislations (e.g. reauthorization of the federal Surface Transportation Act), the development of a possible APA Best Practices Regional Planning Guide, and perhaps eventually, an APA Policy Guide on Regional and Intergovernmental Planning. This change in emphasis from the prior year occurred because of decisions by the APA Legislative and Policy Committee. The second item dealt with possible Division-supported interregional regional planning roundtables. It was decided to support the Fourth Mid-Atlantic Regional Planning Roundtable somewhere in the Mid-Atlantic Region and to either give strong support or to possibly co-host the Alliance for Regional Stewardship Forum scheduled to be held in Long Beach, California in November of 2007.

The third item involved our work with the major public interest groups which support regional and intergovernmental planning. It was decided that we would continue to work with the National Association of Regional Councils (NARC) on their efforts to evolve a regional planning course for use in the graduate schools of planning. It was also decided to work with NARC, the Association of Metropolitan Planning Organizations, and the National Association of Development Organizations in the evolvement of possible eventual APA policy on regional and intergovernmental planning including the possible development of a Regional Planning Best Practices Guide. The fourth major item of discussion was led by Board Member, Rocky Piro. He handed out and discussed a one-page outline of possible changes to the by-laws which generated a lot of positive feedback. Those present were informed that the entire Division membership would probably receive a draft copy of the proposed revision for Division membership review. Then,

should we go ahead with the rewrite of the by-laws, they would most likely have to be formally voted upon at the next Division meeting at the National APA Conference in Las Vegas in April of 2008.

Attendance at 2007 Program and Business Meeting: Officers: Lee Schoenecker, Division Chair; Rocky Piro, Chair-Elect; Bob Leiter, Vice-Chair for Regional and Intergovernmental Planning; Debby Lawlor, Vice-Chair for State Planning; Patricia Atkins, Vice-Chair for National Planning; and, Bob Kull, Secretary Treasurer. Others in Attendance: Wendell Davis, consultant from San Antonio; Jim Hassinger, Executive Director of the Southwestern Pennsylvania Regional Planning Commission; Andrew Jackson of the Mountainlands Association of Governments in Utah; Dennis Lawrence, Executive Director of the Northern Wisconsin Regional Planning Commission; Patty Nicoson, President, Dulles Rail Corridor Association; Frank Osgood, author from Santa Monica, California; David Robertson, Executive Director of the Metropolitan Washington Council of Governments; Reginald Sampson; student at Jackson State University in Mississippi; Ron Thomas, Executive Director of the Northeastern Illinois Planning Commission; Karen Walz, President of Strategic Community Solutions, Dallas, Texas; and, Norman Whitaker, Executive Director of the Central Midlands Council of Governments, Columbia, South Carolina.

Robert Kull, Secretary-Treasurer

6. MEMBERSHIP OUTREACH

6A. Solicitation of Division-Wide Inputs: During this year we have had solicitations on various different issues or other considerations. To date they concerned Division-wide e-mail solicitations on: (1) the proposed revision of our by-laws, (2) an APA Steering Committee survey on the needs for the next federal Surface Transportation Act Reauthorization, and (3) an APA request to gather information for APA study on disaster planning, mitigation and discovery. Before the conference in Las Vegas we presently anticipate soliciting Division-wide inputs on the draft Climate Change Policy Guide. With regards to the development of a possible Best Practices Regional Planning Guide, to date we solicited the inputs of over a dozen of our members.

7. ELECTIONS:

2006 Elections: Our last election was held in the Spring of 2006 and it was held by electronic ballot. Elected were: Lee Schoenecker, Chair; Rocky Piro, Chair-Elect; Robert Leiter, Vice-Chair for Metropolitan and Regional Planning; Debby Lawlor, Vice-Chair for State Planning; Patricia Atkins, Vice-Chair for National Planning; and Robert Kull, Secretary Treasurer.

The Nominating Committee consisted of Scott Taylor, Thomas Dow, and Robert Kull. However, early on, Robert Kull was suggested as a Secretary-Treasurer, and thus, he dropped off of the Nominating Committee. The election was carried out electronically and it was done through the firm, Cities That Work, compliments of one of its officers, Whit Blanton, who was also, at the time, Chair of the Transportation Planning Division. Necessary liaison with that firm was through our then newsletter editor and list serve editor, Scott Taylor.

Broadening the Officer Base in 2006: One thing is also worth mentioning concerning the 2006 elections. Our by-laws which go back to the mid-80s have always had the number of officers mentioned above. However, somewhere in the late 1980's, mid-1990's, the then Division leaders decided to have three officers: a Chair, a Vice-Chair for Metropolitan and Regional Planning who also acted as Treasurer; and a Vice-Chair for State Planning who also acted as Secretary. We assume this was done at the time because of the low number of members in the Division, though we can not be sure of the reason for the same.

In the 2006 elections, we opened the elections to more officers, simply by reverting to the number of officers in the existing by-laws which go back to the mid-1980's. We have found it very valuable to have this number of officers. It provides for broader perspectives in Division decision-making and it also provides for more people with officer-authorities to carry out the programs of the Division.

2008 Elections: For the upcoming 2008 elections, we intend to undertake in the spring before the National APA Conference in Las Vegas.

8. FINANCIAL REPORTS (see the financial report attachment).

9. BY-LAWS

As we stated under **7 ELECTIONS** above, our existing by-laws go back to the mid 1980's. However, we have redrafted new by-laws and they are out to the membership for review. (See **Appendix 9A** for the draft by-laws and **Appendix 9B** for a one-page explanation of the revised by-laws.) It is our attention to vote on these new by-laws at our Program and Business meeting at the Las Vegas conference. The new draft by-laws borrow heavily from the mid-1980s by-laws as these particular by-laws served us well. We have, however, substantially shortened the proposed by-laws from the mid-1980s version. And the new draft by-laws also take advantage of technology such which was not available in the mid-1980s.

10. DIVISION COUNCIL ATTENDANCE

2006 Fall Leadership Meeting In Fort Worth, Texas, 2007 April National Conference in Philadelphia: Our Division Chair, Lee Schoenecker, represented the Division at both meetings.

11. GOVERNANCE

Board Involvement: Over the course of the last year we have had eight teleconferences among Division officers and often the Newsletter Editor and Web-Master were also involved. Perhaps the single most important steps to get total Division Board involvement in decision-making has been through these teleconferences. Also there is a great deal of e-mail exchanges among the Division's Board.

During the work week of January 7-11, 2008, draft copies of both the Summary of Major Accomplishments and the Annual Work Plan were transmitted by the Chair to each of the Division Board Officers as well as to the Division Newsletter Editor and the Division Web-Master. Then, on January 16, Board Members and the Division Newsletter Editor participated in an hour- long teleconference reviewing these two documents, resulting in important changes.

12. POLICY ISSUES

12 A. Response to APA Policy Issues: The Division has responded to several APA leadership involvements, in part through the participation in Chicago APA initiated teleconferences (e. g Great Streets teleconference in early January of 2008). However, beyond these teleconferences, two examples should suffice as to how the Division responds to APA generated policy issues.

First, in the fall of 2007, through James Schwab of the Chicago APA staff, the Divisions were asked for possible help in soliciting information from their memberships concerning local examples of hazardous planning, mitigation, and recovery. This information was requested in support of a FEMA contract with APA to better integrate natural hazardous and disaster planning into mainline city, county, and regional planning practices. After consulting with Mr. Schwab, on October 22, the Division used its e-mail distribution list in requesting possible assistance from Division members. Mr. Schwab, in fact, received communications from individual members of our Division

Second, as has been mentioned before, on December 11, 2007 we sent an e-mail via our list serve to our members concerning a survey that the APA Steering Committee on the future of the reauthorization of the Surface Transportation Act had put together. The Transportation Planning Division and other APA bodies also sent out this survey to their members. Some 400 responses to this survey were received. However, we have no way of knowing how many of our Division members responded to that survey.

12 B. Leadership in Policy Development: Under the Summary of Major Accomplishments, **Item 1** in the beginning of this report, we indicated that we were strategically involved in the development of an APA Policy Guide on Global Warming as well as future APA policy on the reauthorization of the federal Surface Transportation Act.

